

Cehade Real Estate Group
 169 Kesters Road
 Para Hills SA 5096
 Ph: 8263 6666
 Fx: 8263 2999



TENANCY APPLICATION FORM

Property

Rent per week \$ Start Date Bond \$
 up to \$250pw - 4 weeks
 \$251pw and over - 6 weeks

Applicant's Full Name

Title **First Name** **Surname**
 (Mr, Mrs, Ms, Miss)

Mobile **Home** **Work**

Email Address **Date of Birth** Have you viewed the property inside?
 (Circle) **YES** **NO** **100 POINTS I.D REQUIRED WITH ALL APPLIC. BEFORE IT WILL BE PROCESSED.**

Current Address

IDENTIFICATION Drivers License No/Passport (Copy Attached)

Proposed Number of People Occupying The Property
Adults **Children**

Please Name All Occupants and provide their age:
 1) Age 2) Age 3) Age
 4) Age 5) Age 6) Age

Number & Type of Pets To Be Kept At The Property

CURRENT AGENT/LANDLORD
Contact **Phone (BH)** **(AH)**
Rental Address **Current Rent \$**
Reason For Leaving **Length of Stay**

PREVIOUS AGENT/LANDLORD
Contact **Phone (BH)** **(AH)**
Rental Address **Length of Stay**

CURRENT OCCUPATION (If self employed, provide accountants details)
Current Employer
Contact **Phone (BH)** **(AH)**
Employed Since **Income P/W**
 (Please provide copy(s) of recent payslips from current employer with application.)

PREVIOUS OCCUPATION (if applicable)
Previous Employer
Contact **Phone (BH)** **(AH)**
Employment Period **Income P/W**

OTHER SOURCES OF INCOME (ie government benefits, student allowance)
Source **Contact**
Phone (BH) **Income P/W**
 (Please provide copy(s) of recent income statement from CENTRELINK with application)

REFERENCES (Names, Addresses & Phone Numbers)

1)Name _____

Phone (BH) _____

(AH) _____

(Mob) _____

2)Name _____

Phone(BH) _____

(AH) _____

(MOB) _____

3)Name _____

Phone(BH) _____

(AH) _____

(MOB) _____

EMERGENCY CONTACT (Next of Kin)

Name _____

Address _____

Phone(BH) _____

(AH) _____

(MOB) _____

ACCEPTANCE OF THIS APPLICATION IS SUBJECT TO THE FOLLOWING:

The property is offered subject to the Owners approval and no action shall be taken againsts the Landlord or Agent, should any circumstance arise whereby the property is not available on the due date. The security Bond Deposit must be paid prior to hand-over of keys in the form of a bank cheque, cash or money order (no personal cheques accepted)

The initial rental payment must be by bank cheque, cash or money order. All on-going rental payments are to be paid by cash at our office, 169 Kesters Road, Para Hills or at any Commonwealth Bank branch with the rent manager card given, or via internet banking. All tenants approved for occupancy must sign the Residential Tenancy Agreement and Bond Lodgment Form prior to collection of keys. Approval for this application may take 1 to 3 working days. Animals are not permitted unless approved by the Landlord.

The applicant must read and understand the Privacy Policy. The applicant acknowledges and agrees that Chehade Real Estate Group may make independent enquiries in order to verify the applicants background. These enquiries may include a check with the TICA data base.

The Applicants acknowledge and agree that immediately upon advice from the Letting Agent that the Landlord has accepted this Application, a tenancy agreement with the terms and other conditions set out herein comes into existence and is legally binding upon the Applicants. The Applicants further undertake to enter into a written Residential Tenancy Agreement in the form issued by the Society of Auctioneers & Appraisers S.A. Inc. before taking possession of the property.

PRIVACY INFORMATION/POLICY STATEMENT

Chehade Real Estate Group, Is committed to respecting the privacy of the personal information it collects in order to carry on its business and to comply with the National Privacy Principles set out in the Privacy Act. This policy sets out Chehade Real Estate Group commitment to business; compliance as well as details of how the commitment is to be carried out.

Chehade Real Estate Group collects personal information from its clients for the primary purpose of carrying out its functions and activities as Estate Agents and Property Managers. Any information we collect about you will be made available to you at your request. The information collected on the Tenancy Application Form is required to assess your suitability to lease the premises. To enable us to do this, it is necessary to disclose your personal information to others.

We are unable to do so without your knowledge and consent. The people and organisations we may disclose your personal information to include the proposed landlord, your current and previous landlord, your current and previous employer, your referees, your emergency contact, maintenance and tradespeople, rental bond authorities, residential tenancy tribunals, collection agents and other Estate Agents, utilities (gas, electricity, water, phone) and the TICA data base If you do not consent to the handling of your personal information in the manner describes, we will not be able to process your application.

We may also use the information collected for the secondary purpose of marketing and providing you with information about other services or properties available through Chehade Real Estate Group. If you do not wish to receive any approaches or information in relation to the secondary purpose, please indicate below. If you have any questions or feedback about our privacy policy or wish to make a complaint in the way in which Chehade Real Estate Group has handled your personal information, please contact us by writing to the Privacy Officer, Chehade Real Estate Group, PO BOX 20 Para Hills, SA 5096

I have read and understand the Privacy Statement that Chehade Real Estate Group has made available to me.

I/We confirm that I/We have internally inspected the property and confirm agreement to the above terms and conditions.

I/We declare that the information supplied is true and correct and agree that the agent is permitted to make independent enquiries to provide information to the Landlord for the purpose of assessing my/our eligibility to rent the property.

Signed by the Applicant/s

_____ **Print Name** _____

_____ **Print Name** _____

_____ **Print Name** _____

_____ **Print Name** _____

_____ **Print Name** _____

_____ **Print Name** _____